



JAWAHAR EDUCATION SOCIETY
Thiruvalluvar Road, Block-17,
Neyveli 607801.

Walk-in interview
for the post of Principal & Vice-Principals

Jawahar Education Society (JES) Neyveli, is running Co-educational Schools and a College in Neyveli Township from the year 1968 in both CBSE & Matriculation pattern.

Jawahar Education Society invites eligible and qualified candidates to attend a Walk-in-Interview for the post of **PRINCIPAL for CBSE School and VICE-PRINCIPALS for Matric & CBSE Schools**. Candidates who meet the following eligibility criteria are requested to attend the **"Walk-in-Interview"** on the scheduled date and time

Affiliated /Recognized	Name of the school	Location	Post	No of Vacancies
CBSE School	Jawahar Higher Secondary School	Neyveli	PRINCIPAL	1
Matric & CBSE School	Jawahar School Matric & CBSE	Neyveli	VICE - PRINCIPAL	2

Walk-in-Interview Date for

Post	Walk-in-Interview Date & Time
Principal	23/07/2026 @ 9.00 AM
Vice- Principals Matric & CBSE	24/07/2026 @ 9.00 AM

CANDIDATES' REPORTING TIME AT VENUE : 09.00 AM

TIME OF DOCUMENT VERIFICATION : 09.30 AM

**Venue: Jawahar Higher Secondary School, Language Lab,
Town Club Road, Block 17, Neyveli 607801**

1.0 ELIGIBILITY: -

1.1 Educational requirements: -

Should have completed Master's Degree from a recognized University with at least 50% marks in aggregate and should possess B.Ed., degree (full time/part time) which is mandatory.

OR

Three-year integrated B.Ed.-M.Ed. from NCTE recognized institution/University with at least 50% marks.

OR

Four years integrated Degree with at least 50% marks including B.Ed. component from NCTE recognized Institution/University

Note:

For the purpose of calculating the aggregate final marks, the aggregate marks of all years / semesters / trimesters would be taken. Rounding of percentage (%) will not be acceptable under any circumstances.

1.2 Experience requirements

For Principal

(A) Person working as Principal in Central/State Govt/Aided/Autonomous organisations of Central/State Govt or affiliated school.

OR

B) Person working as Vice Principal for 3 years in Central/State Govt/Aided/Autonomous organisations of Central/State Govt or affiliated school.

For Vice-Principal:

A) Person working as Vice-Principal in Central/State Govt/Aided/Autonomous organisations of Central/State Govt or affiliated school.

OR

B) Person working as PGT for 2 years and TGT for 7 years in Central/State Govt/Aided/Autonomous organisations of Central/State Govt or affiliated school and for Internal candidates PGT for 1 year and TGT for 6 Years

1.3 Desirable: -

- Knowledge of Operation of Computer and handling MS office
- Knowledge of reading and writing Tamil Language.
- For CBSE Principal – Trainings of COE. (Centre of Excellence).

1.4 Essential Qualities: -

Should be creative, dedicated and lead the team from the front

Develop good rapport among parents, and Teachers

Responsible for school policy regarding discipline.

Effective in school administration and for compliance with Educational Department requirements.

Should possess qualities to interact and liaise with Government agencies.

1.5 The Age limit for the post of Principal & Vice-Principals are indicated below: -

Minimum Age Limit	Maximum age limit
45 years	55 years
For internal candidates age relaxation	56 years

2.0 CRUCIAL DATE: -

The crucial date for determining the age, Experience and other benefits to be claimed shall be **01/07/2026**.

3.0 TERMS & COMPENSATION: -

Monthly compensation will be regulated by Jawahar Education Society at par with the other higher secondary schools.

4.0 METHOD OF SELECTION: -

Selection will be based on the interview performance of candidates found eligible in meeting all requirements.

5.0 HOW TO APPLY: -

5.1 Interested candidates who meet the above eligibility criteria are requested to attend the Walk-in Interview on the scheduled date and time. Candidates should bring their duly filled application along with one set of self-attested photocopies and all the original certificates for verification, including the following documents.

5.1.1 Recent passport size Colour photograph, taken after 01/07/2026.

5.1.2 Proof for Date of Birth (Birth Certificate (or) SSLC / Matriculation / HSC Mark Sheet).

5.1.3 Copy of AADHAR Card./Pan card.

5.1.4 Proof for possessing notified Educational Qualifications along with the copies of the mark sheets.

5.1.5 Proof for possessing notified experience required.

5.1.6 Community Certificate in case of candidates belonging to SC/ST/OBC if applicable.

5.1.7 Proof for Ex-servicemen viz. Discharge Certificate for Ex-Servicemen, etc.

5.1.8 A brief write up about their achievements, ambition and interest.

5.2 Candidates are requested to ensure that only legible self-attested documents are to be submitted.

6 ACCOMMODATION:

Unfurnished Residential accommodation will be provided by JES as per eligibility in Neyveli Township to the selected candidates and they should reside in Neyveli Township only.

7 GENERAL CONDITIONS: -

- 7.1 Only Indian Nationals are eligible to apply.
- 7.2 Candidates can contact the Helpline No.04142-211123 between 10:00 Hours and 16.00 Hours on all working days. Candidates are hereby advised not to contact telephone numbers of any other officials.
- 7.3 Appointment of selected candidates will be subject to being found medically fit as per the prescribed health standards.
- 7.4 Candidature of any candidate is liable to be rejected at any stage of selection process or after selection or on joining, if any information/documents provided by the candidate is false or if not found to be in conformity with the eligibility criteria mentioned in the notification.
- 7.5 Selected candidates will be engaged for a period of up to the age of 60 years and will be governed by JES.
- 7.6 Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Chennai and the Courts/Tribunals/Forums (Jurisdiction Courts) at Chennai shall have sole and exclusive jurisdiction.

**JAWAHAR EDUCATION SOCIETY, BLOCK-17, NEYVELI-607801****APPLICANT'S BIO-DATA SHEET**

SL.NO	SCHOOL	POST APPLIED FOR	SELECT
1	JAWAHAR HIGHER SECONDARY SCHOOL CBSE, BLOCK -17, NEYVELI	PRINCIPAL	☐
2	JAWAHAR HIGHER SECONDARY SCHOOL CBSE, BLOCK -17, NEYVELI	VICE - PRINCIPAL	☐
3	JAWAHAR MATRIC HIGHER SECONDARY SCHOOL, BLOCK -24, NEYVELI	VICE - PRINCIPAL	☐

1. Full Name : _____

2. Father's / Husband's Name: _____

3. Date of Birth : ____ / ____ / ____

4. Age (as on 01/07/2026) : _____ Years

5. Gender : ☐ Male ☐ Female ☐ Other

6. Nationality : _____

7. Marital Status : ☐ Single ☐ Married ☐ Other

8. Aadhar No: _____ PAN No: _____

9. Address for Communication:

10. Contact No: _____ E-Mail: _____

11. Educational Qualification :

Qualification	Specialization / Subject	Board / University	Class	Full Time / Part Time / Corres.	Year of Passing	Total Marks Percentage / CGPA
10th / SSLC						
12th / HSC						
UG Degree						
PG Degree						
B.Ed / M.Ed						

Other (Specify)						

12. Experience if any (should be supported by Documentary evidence) :

S.No	Organization	Location	Designation	Period	Experience (in years)

13. Brief writeup on the Achievement, Awards, Ambition and Interest: -

Signature of the Applicant

Note : Editing the application is not allowed.